



## **FUNDRAISING GUIDELINES**

### **FUNDRAISING MINIMUM:**

- Participants must meet the required fundraising minimum by the due date as well as the fundraising checkpoints outlined in the waiver.
- The American Liver Foundation reserves the right to charge the credit card provided for the balance owed if the fundraising minimum is not met by the deadline.
- If the fundraising deadline is not met and the American Liver Foundation is unable to charge your credit card the balance, you will forfeit your entry into the race.
- If you choose to fundraise with a partner, you must share this with the American Liver Foundation staff to be approved before being accepted onto the team and completing the registration process.
  - Up to 3 people can fundraise together and are required to bring in the minimum fundraising amount multiplied by the number of people registered together.

### **DONATIONS:**

- All donations made on your behalf are non-refundable.
- All donations cannot be divided up amongst other participants once they have been received. Gifts can only be divided if staff are notified prior to receiving the donation.
- If a donation is made to your fundraising page or sent on your behalf, it cannot be credited to a different runner on the team.

### **MATCHING GIFTS:**

- For outstanding matching gifts to be counted towards a participant's fundraising checkpoint or overall minimum, proof of submission must be shared with ALF staff. Alerting staff to an expected matching gift also makes it easier to apply matches to the appropriate participant once received.
  - Matching gifts will be added to your fundraising page once the funds have been received. It can take months to receive a matching gift once it has been approved by the company.
- Outstanding matching gifts cannot be counted towards any fundraising contests.